



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES

ស្ថានទូតសាធារណរដ្ឋហ្វីលីពីន

PHNOM PENH

CAMBODIA

CONTRACT VERIFICATION AND AUTHENTICATION
COMPLIANCE LETTER/ADDENDUM TO OFFER EMPLOYMENT/CONTRACT

Please confirm compliance and inclusion of additional terms and conditions of the employment contract/offer letter marked X below as a requirement of the POEA, for the processing of the travel documents of the above-named worker(s) by signing in the space provided below.

- 1. Site of Employment
2. Contract Duration
3. Upgrading of basic salary to
4. Regular work hours is equivalent to 8hrs/day 6 days per week
5. Overtime pay of % of the basic pay in excess of 8hrs work
6. Free transportation cost to worksite and return to point of hire
7. Free food and accommodation or offsetting benefits
8. Vacation leave
9. Sick leave
10. Free medical and dental services
11. In the event of death of the employee during terms of this, his remains and personal belongings shall be repatriated to the Philippines at the expense of the employer.
12. Just/valid/authorized causes of termination of the contract
13. Manner of settlement of disputes
14. Others

I hereby confirm the above marked xx provisions to be part of the employment contract of Company seal

Signature of the Employer:
Printed Name of the Employer:
Official Designation:

NOTE: This form is non-transferable and issued for the sole purpose of above stated worker only. Unauthorized replication of this Form shall be dealt accordingly.

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