

**PHILIPPINE EMBASSY
PHNOM PENH, CAMBODIA
REQUEST FOR QUOTATION**

The Philippine Embassy in Phnom Penh, Cambodia intends to lease a vehicle from 28 March to 1 April 2025 for the conduct of its 16th MASM and 4Ps, with the following details:

- Name of Project : Procurement of Lease of Vehicle from 28 March to 1 April 2025
- Specifications : See attached Annex A for complete specifications, including the quotation form.
- Approved budget : Not to exceed USD \$410

Please submit a signed quotation and indicate your acceptance of the attached specifications for the procurement. The Embassy accepts quotations submitted directly or by facsimile or email at the following address and fax numbers:

- No. 182, Norodom Boulevard, Sangkat Tonle Bassac, Khan Chamkarmon, Phnom Penh, Cambodia
- Fax nos. (+855) 23 215143
- Email: phnompenh.pe@dfa.gov.ph

The deadline for submission of quotations is 5:00 p.m. on 10 March 2025. For inquiries, please contact Ms. Julie Anne M. Tamanio at telephone No. +85570308217.

Very truly yours,

JULIE ANNE M. TAMANIO
Authorized Representative
3 March 2025

Annex "A"

(Please print in company's letterhead)

QUOTATION FORM

(DATE)

Philippine Embassy General, Phnom Penh, Cambodia
No. 182 Preah Norodom Blvd., Sangkat Tonle Bassac,
Khan Chamkarmon, Phnom Penh 12301, Kingdom of Cambodia

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

| PARTICULARS | CONTRACT PRICE |
|--|----------------|
| <p>Lease of vehicle for the conduct of the 16th MASM and 4Ps from 28 March to 1 April 2025.</p> <p>Rental of one (1) 12-14 seater van 28 March to 1 April 2025 (whole day)</p> <p>Route: Airport – Embassy – Novotel and various hotels (within Phnom Penh)</p> <ul style="list-style-type: none">• The driver should be in their proper uniform and ensure proper body hygiene.• The vehicle should be covered each with comprehensive insurance coverage.• Implementing sanitary and health measures.• Rate offer should indicate its daily net rate basis, driver's food, fuel cost, toll fees, parking fees, and its additional charges more than the minimum hours per day, if applicable.• The driver should be on time and follow schedule to be provided by the client at least a day before the event (follow 10 hours operation per day).• The driver should have a phone with data and should be capable of navigating online maps. | |
| TOTAL USD | |

(Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name of Company

Name/Signature of Representative

Contact No.