

PHILIPPINE EMBASSY IN PHNOM PENH

REQUEST FOR QUOTATION

The Philippine Embassy in Phnom Penh, Cambodia intends to procure construction services for the comprehensive renovation of its Chancery in CY 2025 as follows:

Name of Project : Comprehensive Renovation of the Philippine Embassy in Phnom Penh within CY 2025

Specifications : See attached Annex A for the terms of reference

Approved budget : Not to exceed USD 1,500,000.00

Interested contractors are advised to submit a signed quotation and acceptance of the attached specifications for the procurement project. The Embassy will accept quotations submitted by hand, facsimile or email at the following address and fax numbers:

- No. 182, Norodom Boulevard, Sangkat Tonle Bassac, Khan Chamkarmon, Phnom Penh, Cambodia
- Fax nos. (+855) 23 215143
- Email: arlene.pascasio@dfa.gov.ph

The deadline for submission of quotations is at 5:00 p.m. on 31 March 2025.

For inquiries, please contact Ms. Arlene Pascasio-Racho +855 93601158.

Very truly yours,

ARLENE C. PASCASIO-RACHO
Authorized Representative

11 March 2025

TERMS OF REFERENCE

PARTICULARS	CONTRACT PRICE
<p>Comprehensive Renovation of the Philippine Embassy in Phnom Penh within CY 2025</p> <ol style="list-style-type: none"> 1. Design and conceptualization submissions <ol style="list-style-type: none"> a. Structural design and building assessment b. Necessary permits 2. Complete scope of work, expected outputs / deliverables and expected time frame 3. Detailed breakdown of cost analysis/derivation for each work item expressed in volume / area / lump sum / lot 4. Manning schedule indicating the names and positions of the consultants and staff and extent of their participation in the project 5. Complete plans, specifications and building construction of the following: <ol style="list-style-type: none"> a. Ambassador's office with gender inclusive comfort room b. First Secretary and Consul's office c. Third Secretary and Vice Consul's office d. Defense and Armed Forces Attaché's Office Administrative Officer's office e. Finance Officer's office f. Assistance-to-Nationals office g. Property Officer's office h. Communication and Security Officer's office i. Cultural Officer's office j. Consular Officer's office k. General Utility Staff and Driver's office (total of 4 personnel) l. Guard House (2 Security Guards) m. Police house outside the gate of the Embassy <p style="text-align: center;">OTHER AREAS</p> <ol style="list-style-type: none"> n. Conference Room adjacent to the Ambassador's office o. Sentro Rizal Conference Room and Library p. Consular area for personnel q. Consular area for applicants r. Multi-purpose area s. Pantry t. Kitchen u. Second floor garden area v. Third floor rooftop / flag raising area w. Garden / Flag raising ground / Public assembly area x. Secured supply stock room y. Secured equipment stock room z. Secured Records room aa. Parking area bb. First floor indoor gender responsive comfort room cc. First floor outdoor gender responsive comfort room dd. Second floor indoor gender responsive comfort room 6. Water proofing works 7. Sanitary and plumbing works 8. Electrical works 9. Fire protection sprinkler system 10. Auxiliary works - includes supply, delivery and installation of all structured cabling system; access control system; fire alarm and detection system; Cable Television (CATV) system; Closed Circuit Television (CCTV) system; Audio/Video System; and 	

<p>Building Management System (BMS) as specified in the plans and specifications.</p> <p>11. PWD facilities - works include installation of PWD ramps, railings and other necessary facilities required by the Batas Pambansa Blg. 344.</p> <p>12. Removal of structures/obstructions and disposal of construction debris and hazardous materials not limited to all other items necessary for the completion of work.</p> <p>13. Contingency cost for unforeseen works.</p> <p>14. Post construction - provide electronic and hard copies of post-construction documents, including but not limited to the following:</p> <ul style="list-style-type: none"> a. As-built drawings including editable Computer Aided Design (CAD) b. Warranties c. Maintenance schedule plans for building and equipment; and d. Other related documents needed by the end-user. <p>15. Final blueprint of the building</p>	
TOTAL IN USD	

(Amount in Words)

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name of Company

Name/Signature of Representative

Contact No.